

Finance & Administration - State Bldg Insurance 1301-C Woolfolk Building
AGENCY ADDRESS

Kevin J. Upchurch
CHIEF EXECUTIVE OFFICER

	Actual Expenses FY Ending June 30, 2012	Estimate Expenses FY Ending June 30, 2013	Requested for FY Ending June 30, 2014	Requested Increase (+) or Decrease (-) FY 2014 vs. FY 2013 (Col. 3 vs. Col. 2)	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	28,646	143,760	143,760		
a. Additional Compensation					
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem					
Total Salaries, Wages & Fringe Benefits	28,646	143,760	143,760		
2. Travel					
a. Travel & Subsistence (In-State)	77	2,000	2,000		
b. Travel & Subsistence (Out-of-State)		2,000	2,000		
c. Travel & Subsistence (Out-of-Country)		5,000	5,000		
Total Travel	77	9,000	9,000		
B. CONTRACTUAL SERVICES (Schedule B):					
a. Tuition, Rewards & Awards		3,275	1,775	(1,500)	(45.80%)
b. Communications, Transportation & Utilities	25	125	125		
c. Public Information					
d. Rents	3,060	12,240	12,240		
e. Repairs & Service					
f. Fees, Professional & Other Services	171,473	232,597	193,524	(39,073)	(16.79%)
g. Other Contractual Services	7,360,429	1,305,135	15,230,505	13,925,370	1,066.96%
h. Data Processing	308	1,388	788	(600)	(43.22%)
i. Other					
Total Contractual Services	7,535,295	1,554,760	15,438,957	13,884,197	893.01%
C. COMMODITIES (Schedule C):					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	1,239	2,500	2,500		
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials					
Total Commodities	1,239	2,500	2,500		
D. CAPITAL OUTLAY:					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2):					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment					
d. IS Equipment (Data Processing & Telecommunications)					
e. Equipment - Lease Purchase					
f. Other Equipment					
Total Equipment (Schedule D-2)					
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E):					
TOTAL EXPENDITURES	7,565,257	1,710,020	15,594,217	13,884,197	811.93%
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered	1,543,277	1,710,020		(1,710,020)	(100.00%)
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds	7,732,000		15,594,217	15,594,217	
Federal Funds _____ Other Special Funds (Specify) _____					
Less: Estimated Cash Available Next Fiscal Period	(1,710,020)				
TOTAL FUNDS (equals Total Expenditures above)	7,565,257	1,710,020	15,594,217	13,884,197	811.93%
GENERAL FUND LAPSE					
III. PERSONNEL DATA					
Number of Positions Authorized in Appropriation Bill	a.) Full Perm		2	2	
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				
Average Annual Vacancy Rate (Percentage)	a.) Full Perm				
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				

Approved by: _____
Official of Board or Commission
Budget Officer: Reginald Welch / Reggie.Welch@dfa.ms.gov
Phone Number: 601-359-2011

Submitted by: Kevin J. Upchurch
Name
Title: Executive Director
Date: August 7, 2012

REQUEST BY FUNDING SOURCE

Name of Agency Finance & Administration - State Bldg Insurance

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund	28,646	100.00%		143,760	100.00%		143,760	100.00%	
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Salaries	28,646		0.37%	143,760		8.40%	143,760		0.92%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund	77	100.00%		9,000	100.00%		9,000	100.00%	
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Travel	77		0.00%	9,000		0.52%	9,000		0.05%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund	7,535,295	100.00%		1,554,760	100.00%		15,438,957	100.00%	
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Contractual	7,535,295		99.60%	1,554,760		90.92%	15,438,957		99.00%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund	1,239	100.00%		2,500	100.00%		2,500	100.00%	
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Commodities	1,239		0.01%	2,500		0.14%	2,500		0.01%

REQUEST BY FUNDING SOURCE

Name of Agency Finance & Administration - State Bldg Insurance

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Other Than Equipment									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Equipment									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Vehicles									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Wireless Comm. Devices									

REQUEST BY FUNDING SOURCE

Name of Agency Finance & Administration - State Bldg Insurance

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
Total Subsidies, Loans & Grants									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund	7,565,257	100.00%		1,710,020	100.00%		15,594,217	100.00%	
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10.									
11.									
12.									
13.									
TOTAL	7,565,257		100.00%	1,710,020		100.00%	15,594,217		100.00%

SPECIAL FUNDS DETAIL

Finance & Administration - State Bldg Insurance
Name of Agency

S. STATE SUPPORT SPECIAL FUNDS		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	1,543,277	1,710,020	
Budget Contingency Fund	BCF - Budget Contingency Fund	7,732,000		15,594,217
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
ARRA - Education, Discretionary, FMAP	ARRA - Education, Discretionary, FMAP			
Hurricane Disaster Reserve Fund	HDRF - Hurricane Disaster Reserve Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
Section S TOTAL		9,275,277	1,710,020	15,594,217

A. FEDERAL FUNDS*		Percentage Match Requirement		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source	FY 2013	FY 2014			
	Cash Balance-Unencumbered					
Section A TOTAL						

B. OTHER SPECIAL FUNDS (NON-FED'L)		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered			
Section B TOTAL				

Section S + A + B TOTAL		9,275,277	1,710,020	15,594,217
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C. TREASURY FUND/BANK ACCOUNTS*			(1) Reconciled Balance as of 6/30/12	(2) Balance as of 6/30/13	(3) Balance as of 6/30/14
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			
Budget Contingency Fund - Budgeted	3150		1,710,020		

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL
AND TREASURY FUND/BANK ACCOUNTS**

Finance & Administration - State Bldg Insurance

Name of Agency

STATE SUPPORT SPECIAL FUNDS

Section 3 of SB 3085, Regular Session 2011, authorized the transfer of \$6,514,767 from the Budget Contingency Fund for the purpose of purchasing property insurance on state property as required by the Stafford Act. Of that amount, \$1,543,277 was carried forward into FY 2012 since the appropriation was effective "...upon passage and through the fiscal year ending June 30, 2012."

Section 3 of HB 1511, Regular Session 2012, authorized the transfer of \$7,000,000 and Section 10 of SB 3002, Regular Session 2012, authorized the transfer of \$732,000, both amounts from the Budget Contingency Fund for the same purpose. These appropriations were effective "...upon passage and through the fiscal year ending June 30, 2013." Remaining from the FY 2012 appropriations is \$1,710,020, which is being carried forward into FY 2013.

TREASURY FUND/BANK

Budget Contingency Fund 3150 is the only fund currently being utilized for the State Building Insurance program. As indicated above, the balance at the end of FY 2012 is carried forward into FY 2013 to pay bills until an additional appropriation can be made in the 2013 Legislative Session.

CONTINUATION AND EXPANDED REQUEST

Finance & Administration - State Bldg Insurance

Program No. _____ of _____ I. Programs

AGENCY

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2012 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe		28,646			28,646
Travel		77			77
Contractual Services		7,535,295			7,535,295
Commodities		1,239			1,239
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total		7,565,257			7,565,257
No. of Positions (FTE)					

	FY 2013 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe		143,760			143,760
Travel		9,000			9,000
Contractual Services		1,554,760			1,554,760
Commodities		2,500			2,500
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total		1,710,020			1,710,020
No. of Positions (FTE)					

	FY 2014 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services		13,884,197			13,884,197
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total		13,884,197			13,884,197
No. of Positions (FTE)		2.00			2.00

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

CONTINUATION AND EXPANDED REQUEST

Finance & Administration - State Bldg Insurance

Program No. _____ of 1 Programs

AGENCY

SUMMARY OF ALL PROGRAMS

PROGRAM

FY 2014 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2014 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2014 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	143,760			143,760
Travel	9,000			9,000
Contractual Services	15,438,957			15,438,957
Commodities	2,500			2,500
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total	15,594,217			15,594,217
No. of Positions (FTE)	2.00			2.00

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

SUMMARY OF PROGRAMS
FORM MBR-1-03sum

Finance & Administration - State Bldg Insurance
Agency Name

FUNDING REQUESTED FISCAL YEAR 2014

PROGRAM	GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1. FINANCE & ADMIN -STATE BLDG INSURANCE		15,594,217			15,594,217
SUMMARY OF ALL PROGRAMS		15,594,217			15,594,217

CONTINUATION AND EXPANDED REQUEST

Finance & Administration - State Bldg Insurance

Program No. 1 of 1 Programs

AGENCY

FINANCE & ADMIN -STATE BLDG INSURANCE

PROGRAM

	FY 2012 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe		28,646			28,646
Travel		77			77
Contractual Services		7,535,295			7,535,295
Commodities		1,239			1,239
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total		7,565,257			7,565,257
No. of Positions (FTE)					

	FY 2013 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe		143,760			143,760
Travel		9,000			9,000
Contractual Services		1,554,760			1,554,760
Commodities		2,500			2,500
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total		1,710,020			1,710,020
No. of Positions (FTE)					

	FY 2014 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services		13,884,197			13,884,197
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total		13,884,197			13,884,197
No. of Positions (FTE)		2.00			2.00

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

CONTINUATION AND EXPANDED REQUEST

Finance & Administration - State Bldg Insurance
AGENCY

Program No. 1 of 1 Programs

FINANCE & ADMIN -STATE BLDG INSURANCE
PROGRAM

FY 2014 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2014 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2014 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	143,760			143,760
Travel	9,000			9,000
Contractual Services	15,438,957			15,438,957
Commodities	2,500			2,500
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total	15,594,217			15,594,217
No. of Positions (FTE)	2.00			2.00

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

PROGRAM DECISION UNITS

Finance & Administration - State Bldg Insurance

1 - FINANCE & ADMIN -STATE BLDG INSURANCE

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
	FY 2013 Appropriation	Escalations By DFA	Non-Recurring Items	Add'l Needed For Fy13	Increase For Fy14 Premiums	Move Pins From 160-00	Total Funding Change	FY 2014 Total Request
EXPENDITURES:								
SALARIES	143,760							143,760
GENERAL								
ST.SUP.SPECIAL	143,760							143,760
FEDERAL								
OTHER								
TRAVEL	9,000							9,000
GENERAL								
ST.SUP.SPECIAL	9,000							9,000
FEDERAL								
OTHER								
CONTRACTUAL	1,554,760		(41,173)	6,644,715	7,280,655		13,884,197	15,438,957
GENERAL								
ST.SUP.SPECIAL	1,554,760		(41,173)	6,644,715	7,280,655		13,884,197	15,438,957
FEDERAL								
OTHER								
COMMODITIES	2,500							2,500
GENERAL								
ST.SUP.SPECIAL	2,500							2,500
FEDERAL								
OTHER								
CAPITAL-OTE								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
EQUIPMENT								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
VEHICLES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
WIRELESS DEV								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
SUBSIDIES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
TOTAL	1,710,020		(41,173)	6,644,715	7,280,655		13,884,197	15,594,217

FUNDING:

GENERAL FUNDS								
ST.SUP.SPCL.FUNDS	1,710,020		(41,173)	6,644,715	7,280,655		13,884,197	15,594,217
FEDERAL FUNDS								
OTHER SP.FUNDS								
TOTAL	1,710,020		(41,173)	6,644,715	7,280,655		13,884,197	15,594,217

POSITIONS:

GENERAL FTE								
ST.SUP.SPCL.FTE						2.00	2.00	2.00
FEDERAL FTE								
OTHER SP FTE								
TOTAL FTE						2.00	2.00	2.00

PRIORITY LEVEL:

				1	2	3		
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PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

Finance & Administration - State Bldg Insurance1 - FINANCE & ADMIN -STATE BLDG INSURANCE

AGENCY NAME

PROGRAM NAME

I. Program Description:

The State Building Insurance program is used to obtain business property insurance on all public buildings, facilities and equipment in compliance with FEMA requirements to receive reimbursement for repair, construction, replacement or other damage caused by the Hurricane Katrina disaster or by subsequent disasters.

II. Program Objective:

The objective of the program is to provide adequate property and flood insurance on all state buildings so that, in the event of a natural disaster, the state will have the necessary coverage to receive reimbursement for damages.

III. Current program activities as supported by the funding in Columns 6-15 (FY 13 Estimated & FY 14 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:**(D) Add'l Needed for FY13 Prem:**

In the past, the appropriation for property insurance has been made available upon passage and through the end of the following fiscal year. It is estimated that an additional \$6,644,715 will be needed to cover State Building Insurance premiums through the end of FY 2013. This amount, combined with the \$1,304,550 available from the 2012 appropriation, represents an 8% increase over the premiums paid in FY 2012.

(E) Increase for FY14 Premiums:

In order to cover property insurance premiums through the end of FY 2014, it is projected that an additional \$7,280,655 above the FY 2013 available amount of \$1,304,550 will be needed, bringing total premiums due in FY 2014 to \$8,585,205. This includes an increase of \$635,940 over the estimated FY 2013 premiums of \$7,949,265. This again is an 8% increase from FY 2013 to FY 2014, which has been the trend in recent years.

(F) Move PINs from 160-00 Budg:

Two positions currently authorized in DFA's appropriation are being utilized to carry out the functions of the State Building Insurance program. We request that these two positions be transferred from LBO budget #160-00 to this budget so that the salary costs and positions can be reported in the same budget.

PROGRAM PERFORMANCE INDICATORS AND MEASURES
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
Planning Act of 1994

Finance & Administration - State Bldg Insurance
 AGENCY NAME

1 - FINANCE & ADMIN -STATE BLDG INSURANCE
 PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2012</u> <u>ACTUAL</u>	<u>FY 2013</u> <u>ESTIMATED</u>	<u>FY 2014</u> <u>PROJECTED</u>
1 NOT APPLICABLE FOR THIS PROGRAM	1.00	1.00	1.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2012</u> <u>ACTUAL</u>	<u>FY 2013</u> <u>ESTIMATED</u>	<u>FY 2014</u> <u>PROJECTED</u>
1 NOT APPLICABLE FOR THIS PROGRAM	1.00	1.00	1.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2012</u> <u>ACTUAL</u>	<u>FY 2013</u> <u>ESTIMATED</u>	<u>FY 2014</u> <u>PROJECTED</u>
1 NOT APPLICABLE FOR THIS PROGRAM	1.00	1.00	1.00

PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

Finance & Administration - State Bldg Insurance

	Fiscal Year 2013 Funding			FY 2013 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
Program Name: (1) FINANCE & ADMIN -STATE BLDG INSURANCE				
GENERAL				
ST.SUPPORT SPECIAL	1,710,020		1,710,020	
FEDERAL				
OTHER SPECIAL				
TOTAL	1,710,020		1,710,020	
Narrative Explanation: No general funds appropriated for this program.				
SUMMARY OF ALL PROGRAMS				
GENERAL				
ST.SUPPORT SPECIAL	1,710,020		1,710,020	
FEDERAL				
OTHER SPECIAL				
TOTAL	1,710,020		1,710,020	

NEW BOARD/COMMISSION MEMBERS

Finance & Administration - State Bldg Insurance

Agency

A. Explain Rate and manner in which board members are reimbursed:

B. Estimated number of meetings FY2013

C.	Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1.	NOT APPLICABLE				

Identify Statutory Authority (Code Section or Executive Order Number)*

*If Executive Order, please attach copy.

**SCHEDULE B
CONTRACTUAL SERVICES**

Finance & Administration - State Bldg Insurance

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
A. TUITION, REWARDS & AWARDS (61010-61099)			
61020 Employee Training		3,000	1,500
61030 Travel Related Registration		275	275
TOTAL (A)		3,275	1,775
B. TRANSPORTATION & UTILITIES (61100-61299)			
61110 Postage, Box Rent, etc.		100	100
61190 Transportation of Goods Not for Resale	25	25	25
TOTAL (B)	25	125	125
D. RENTS (61400-61499)			
61470 Capitol Facilities - Rental	3,060	12,240	12,240
TOTAL (D)	3,060	12,240	12,240
F. FEES, PROFESSIONAL & OTHER SERVICES (61600-61699)			
61615 SAAS Fees - DFA	222	250	250
61631 Legal Services - Attorney General's Office		1,000	1,000
61650 State Personnel Board		274	274
61651 Personnel Service Contracts - Other Fees	137,750	192,000	192,000
61658 Personnel Service Contracts - Contract Worker	25,937	30,000	
6165X Personnel Service Contracts - Contract Travel	2,341	2,500	
61683 Contract Worker - SPAHRS Matching Amount	5,223	6,573	
TOTAL (F)	171,473	232,597	193,524
G. OTHER CONTRACTUAL SERVICES (61700-61899)			
61700 Liability Insurance Pool Contributions		285	285
61710 Insurance & Fidelity Bonds	7,360,429	1,304,550	15,229,920
6172X Membership Dues & Subscriptions		300	300
TOTAL (G)	7,360,429	1,305,135	15,230,505
H. INFORMATION TECHNOLOGY (61900-61990)			
61905 IT Professional Fees - ITS	154		
61921 Software Acquisition, Installation and Maintenance		600	
61923 Basic Telephone Monthly - ITS	151	768	768
61925 Long Distance Charges - ITS	3	20	20
TOTAL (H)	308	1,388	788
GRAND TOTAL <i>(Enter on Line I-B of Form MBR-1)</i>	7,535,295	1,554,760	15,438,957
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS	7,535,295	1,554,760	15,438,957
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS	7,535,295	1,554,760	15,438,957

**SCHEDULE C
COMMODITIES**

Finance & Administration - State Bldg Insurance
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
B. PRINTING & OFFICE SUPPLIES & MATERIALS (62100-62199)			
62110 Printing, Binding, Padding	185	500	500
62130 Office Supplies & Materials	683	1,000	1,000
62140 Paper Supplies	27	500	500
62150 Maps, Manuals, Library Books, etc.	250		
62160 Office Equipment (not capital outlay)	94	500	500
Total (B)	1,239	2,500	2,500
GRAND TOTAL (A, B, C, D & E) <i>(Enter on Line I-C of Form MBR-1)</i>	1,239	2,500	2,500
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS	1,239	2,500	2,500
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS	1,239	2,500	2,500

**SCHEDULE D-1
CAPITAL OUTLAY
OTHER THAN EQUIPMENT**

Finance & Administration - State Bldg Insurance _____
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
A. LANDS (63100-63199)			
TOTAL (A)			
GRAND TOTAL <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT**

Finance & Administration - State Bldg Insurance

Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2012		Est. FY Ending June 30, 2013		Req. FY Ending June 30, 2014		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
A. VEHICLES (see form MBR-1-D-3)							
E. EQUIPMENT - LEASE PURCHASE (63460-63476)							
634XX Lease Purchases							
TOTAL (E)							
GRAND TOTAL (Enter on Line I-D-2 of Form MBR-1)							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE D-3
PASSENGER/WORK VEHICLES**

Finance & Administration - State Bldg Insurance

Name of Agency

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2012	FY Ending June 30, 2012		FY Ending June 30, 2013		FY Ending June 30, 2014	
		No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
A. PASSENGER & WORK VEHICLES (63310, 63390-63400)							
63310 Automobile, Compact Sedan (AU CS)							
63310 Automobile, Full Size Sedan (AU FS)							
63310 Automobile, Mid Size Sedan (AU MS)							
63310 Automobile, Mid Size Station Wagon (AU MW)							
63310 Automobile Utility (AU UT)							
63390 Truck, Carry-All (TK CA)							
63390 Truck, Compact Pickup (TK CU)							
63390 Truck, Dump Bed (TK DU)							
63390 Truck, Medium Duty 2.5 Ton (TK MD)							
63390 Truck, Mid Size Pickup (TK MU)							
63391 Truck, Heavy Duty 5 Ton (TK HD)							
63391 Truck, Heavy Duty Pickup (TK HU)							
63392 Sport Utility Vehicle (TK SU)							
63393 Van, Cargo (VN CD)							
63393 Van, Full Size (VN FV)							
63393 Van, Mid Size (VN MV)							
63400 Other Vehicles							
TOTAL (A)							
B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)							
63395 Betterments or Accessories for Vehicles							
TOTAL (B)							
GRAND TOTAL <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE D-4
WIRELESS COMMUNICATION DEVICES**

Finance & Administration - State Bldg Insurance
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2012	Act FY Ending June 30, 2012		Est FY Ending June 30, 2013		Req FY Ending June 30, 2014	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
A. CELLULAR PHONES (63435)							
Total (A)							
GRAND TOTAL <i>(Enter on Line I-D-4 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE E
SUBSIDIES, LOANS & GRANT**

Finance & Administration - State Bldg Insurance

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
A. SCHOOL GRANTS TO COUNTIES & MUNICIPALITIES (64000-64599)			
TOTAL (A)			
B. GRANTS TO L.H.L. & OTHER POLITICAL SUBDIVISIONS (64600-64699)			
TOTAL (B)			
C. GRANTS TO NON-GOVERNMENT INSTNS & INDS (64700-64999)			
TOTAL (C)			
D. DEBT SERVICE & JUDGEMENTS (65000-65399)			
TOTAL (D)			
E. OTHER (66000-89999)			
89150 Transfer of BCF Funds to Cash Balances			
TOTAL (E)			
GRAND TOTAL <i>(Enter on Line I-E of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

NARRATIVE
2014 BUDGET REQUEST

Finance & Administration - State Bldg Insurance _____

Name of Agency

The State Property Insurance Program was created on October 24, 2005 in the aftermath of Hurricane Katrina. The program requires all state agencies to obtain business property insurance on all public buildings, facilities, and equipment in compliance with FEMA requirements to receive reimbursements for repair, construction, replacement, or other damage caused by any natural disaster. The State Property Insurance Program is required to keep a record of all buildings to be covered under the requirements of FEMA. The program also took over any existing policies that were already in effect.

An increase of \$13,884,197 in Contractual Services is requested. Of this amount, it is estimated that \$6,644,715 will be needed prior to June 30, 2013 to pay premiums for the next cycle of policy renewals. The appropriation for property insurance has typically been made effective upon passage and through the end of the following fiscal year. Included in the total increase for FY 2014 is \$7,280,655, which is the estimated amount to carry this program through June 30, 2014. A decrease of \$41,173 for non-recurring expenses brings the total funding change in Contractual Services for FY 2014 to \$13,884,197.

In past years, the Legislature had appropriated funding to carry the program only until the next legislative session. Having the full amount appropriated for the remainder of FY 2013, as well as what is needed for FY 2014, would be more desirable and allow us to move away from having to request an additional appropriation each year.

Budget Contingency Funds have been appropriated for this program in recent years, so we are continuing our request for that funding source.

FEES, PROFESSIONAL AND OTHER SERVICES
(EXPENDITURE CODES 61600-61699)

Finance & Administration - State Bldg Insurance

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014	Fund Num.
61615 SAAS Fees - DFA					
SAAS Fees - DFA / SAAS Fees		222	250	250	State Supp
<i>Comp. Rate: Based on Usage</i>					
TOTAL 61615 SAAS Fees - DFA		<u><u>222</u></u>	<u><u>250</u></u>	<u><u>250</u></u>	
61631 Legal Services - Attorney General's Office					
Attorney General's Office / Legal Services			1,000	1,000	State Supp
<i>Comp. Rate: Salaries/Fringe/10% Adm</i>					
TOTAL 61631 Legal Services - Attorney General's Office			<u><u>1,000</u></u>	<u><u>1,000</u></u>	
61650 State Personnel Board					
State Personnel Board / Agency Assessment			274	274	State Supp
<i>Comp. Rate: \$137 per position</i>					
TOTAL 61650 State Personnel Board			<u><u>274</u></u>	<u><u>274</u></u>	
61651 Personnel Service Contracts - Other Fees					
Willis of North Carolina / Insurance Policy & Claims Consulting		137,750	192,000	192,000	State Supp
<i>Comp. Rate: Flat fee per contract</i>					
TOTAL 61651 Personnel Service Contracts - Other Fees		<u><u>137,750</u></u>	<u><u>192,000</u></u>	<u><u>192,000</u></u>	
61658 Personnel Service Contracts - Contract Worker					
Greg Hardy / Property Insurance Services	Y	25,937	30,000		State Supp
<i>Comp. Rate: \$125 per hour</i>					
TOTAL 61658 Personnel Service Contracts - Contract Worker		<u><u>25,937</u></u>	<u><u>30,000</u></u>		
6165X Personnel Service Contracts - Contract Travel					
Greg Hardy / Meet with underwriters	Y	2,341	2,500		State Supp
<i>Comp. Rate: Travel Expense</i>					
TOTAL 6165X Personnel Service Contracts - Contract Travel		<u><u>2,341</u></u>	<u><u>2,500</u></u>		
61683 Contract Worker - SPAHRS Matching Amount					
SPAHRs Matching Amount / FICA & PERS Contribution		5,223			State Supp
<i>Comp. Rate: 7.65% / 12.00%-12.93%</i>					
SPAHRs Matching Amount / FICA & PERS Contribution			6,573		State Supp
<i>Comp. Rate: 7.65% / 14.26%</i>					
TOTAL 61683 Contract Worker - SPAHRs Matching Amount		<u><u>5,223</u></u>	<u><u>6,573</u></u>		
GRAND TOTAL (61600-61699)		171,473	232,597	193,524	

VEHICLE PURCHASE DETAILS

Finance & Administration - State Bldg Insurance

Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	FY2014 Req. Cost
				0
				<hr/>
				0
			TOTAL VEHICLE REQUEST	0

**VEHICLE INVENTORY
AS OF JUNE 30, 2012**

Finance & Administration - State Bldg Insurance

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-12	Average Miles per Year	Replacement Proposed	
									FY 2013	FY 2014

Vehicle Type = Passenger/Work

**PRIORITY OF DECISION UNITS
FISCAL YEAR**

Finance & Administration - State Bldg Insurance _____
Agency Name

Program	Decision Unit	Object	Amount
Priority # 1			
Program # 1 : FINANCE & ADMIN -STATE BLDG INSURANCE	Add'l Needed for FY13 Premiums		
		Contractual	6,644,715
		Total	6,644,715
		St.Sup.Special Funds	6,644,715
<hr/>			
Priority # 2			
Program # 1 : FINANCE & ADMIN -STATE BLDG INSURANCE	Increase for FY14 Premiums		
		Contractual	7,280,655
		Total	7,280,655
		St.Sup.Special Funds	7,280,655
<hr/>			
Priority # 3			
Program # 1 : FINANCE & ADMIN -STATE BLDG INSURANCE	Move PINs from 160-00 Budget		
		Total	_____
<hr/>			

CAPITAL LEASES

Finance & Administration - State Bldg Insurance

Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-12	Last Payment Date	Interest Rate	Amount of Each Monthly/Yearly Payment			Total of Payments to be Made						
									Principal	Interest	Total	Actual FY 2012	Estimated FY 2013		
						Principal	Interest	Total					Principal	Interest	Total
/	/ /	0	0	/ /	.000										

Summary of 3% General Fund Program Reduction to FY2013 Appropriated Funding by Major Object

Finance & Administration - State Bldg Insurance _____

Major Object	FY2013 GENERAL FUND REDUCTION	AFFECT ON FY2013 STATE SUPPORT SPECIAL FUNDS	AFFECT ON FY2013 FEDERAL FUNDS	AFFECT ON FY2013 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
PERSONAL SERVICES					
TRAVEL					
CONTRACTUAL SERVICES					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVICES					
SUBSIDIES, LOANS, ETC					
TOTALS					